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3 December 1971

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 47
29 November - 3 December 1971

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1. [] held an Educational Counseling session at Headquarters on 29 November from 1900 - 2100 hours. The session was attended by 28 people, including several wives, from various Divisions of the Clandestine Service. Because members of this group could receive overseas assignments, a segment of the presentation was devoted to sources of information available locally on foreign colleges, American and foreign elementary and secondary schools, and domestic and foreign private schools. A plea was made by Ruth to let OTR know if, and where, the basic sources are available at various overseas posts. Several CS employees who could not attend the above session have inquired about a second one. With six applicants already backlogged, perhaps another CS presentation will be scheduled shortly.

2. Printing Services Division sent AIR 12 microfilm cartridges. These represent the filming of six boxes of OTR's official course folders which AIR sent to PSD on 19 October. The microfilm will be reviewed for accuracy and completeness before the records are returned to the Records Center. When all records are on microfilm, RMS will ask permission from National Archives to destroy the hard copy.

3. Requests for information on external training have included:

- a. "Management and the New Generation," CSC - OL
- b. "Office Practices," CSC - PSS/OMS
- c. "Topographic Drafting," Columbia Technical Institute - OL
- d. "Nuclear Weapons Courses," DOD - SB Division

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GROUP 1
Excluded from automatic
downgrading and
declassification

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9. We were reminded again, in a graphic way, of the constant changes in Training Officer positions when we revised our Training Officer list last week. The previous revision was in mid-May 1971; since that time, we counted some 16 changes, both in Training Officer and Training Assistant positions. What price continuity? This week brought another change and in a very important component -- FE Division has switched TO's again; with [] 25X1A9a [] just returned from the field, replacing [] who 25X1A9a transfers to Commo Support. The latter had only been in the position about two months and was just planning to come over to our office for an orientation!

10. [] FE/[] 25X1A8a called [] for information 25X1A5a1 and guidance in determining the value of "request for accreditation" by a school in a foreign country. An Air America High School has been established in Udorn, Thailand. Although no one at the moment is being assigned there, [] wanted to be able to answer 25X1A9a questions about the School should they arise. She suggested that Ruth visit FE to learn more about FE's other educational problems. Ruth also recommended that those individuals going overseas who have such problems confer with her for alternative schools, and guidance in selection for future needs; i.e., transfer to U.S. High Schools or college acceptance.

11. On 1 December Chief, [] 25X1A5a1 called Mr. John J. Bean, Office of Consultation and Guidance, Civil Service Commission. Mr. Bean is CSC's authority on interpretation of the Government Employees Training Act. We have spoken to him on several occasions in the past to get guidance on our external academic program. Our questions this time revolved around the increasingly liberal application of GETA, with more and more sponsorship in undergraduate studies, both full-time and part-time, and the Upward Mobility thrust in the Agency and the entire Government. Mr. Bean said that CSC has been encouraging a broader interpretation of GETA for the past several years; however, GETA must still be adhered to, and the training requested must have some relation, even though thin, to organizational need. He emphasized that the initial reason behind GETA liberalization was to encourage academic sponsorship of employees in all grade levels, rather than holding this to middle and upper level employees. Mr. Bean said that the Commission is becoming increasingly nervous at the Government-wide liberalized application of GETA, even though CSC was the instigator of this. He also mentioned that the Congress, in particular the Henderson Sub-Committee, is again "looking over its shoulder" on training in the Federal Government, particularly

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the very liberal policy in Upward Mobility cases. Mr. Bean thinks it is highly possible that this Sub-Committee will undertake another Task Force Study on training.

Mr. Bean mentioned the new program at HEW, which has received so much publicity in the local papers. The publicity here was misleading, and because of this the Sub-Committee became alarmed and began questioning the Commission about GETA. Mr. Bean said that CSC had given its "blessing" to the HEW program and that contrary to what the newspapers said in their articles, employees are not sponsored for degrees at random, nor may they select any course they wish.

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13. [redacted] Chief, [redacted]

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25X1A9a has asked [redacted] to participate with five Office of Communications instructors in a course the commercial contractor will give on the Satellite Communications Program. Stan's presence for four - five weeks beginning in January will enable him to work with the Commo instructors to set up the concomitant internal course to be presented in February. In effect Stan will be totally committed to Commo for at least two months beginning in January but it is a real contribution which OTR can make to this important program.

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14. At [redacted] (Training Officer, TSD) request Stan will run a briefing seminar three half days a week for two weeks beginning 6 December. After this commitment was firm, [redacted] T.O., AF, requested instructor training for five of his people for five mornings the same week. Stan will prepare the five to give tutorial instruction.

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Chief
Instructional Support Staff

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